



INTERNATIONAL PROGRAMS

COLORADO STATE UNIVERSITY

Education Abroad Curriculum Integration Support Grants

The Colorado State University Office of International Programs - Education Abroad is pleased to offer a grant program to support activities that strengthen relationships with CSU's institutional partners abroad or to develop the necessary contacts/expertise for new education abroad program development. This funding is part of a larger pool of annually \$15,000 for new international education abroad initiatives at Colorado State University.

CRITERIA AND INSTRUCTIONS FOR APPLICATION

CRITERIA

1. Education Abroad Curriculum Integration Support Grants are for costs relating to travel to visit an international partner or potential education abroad destination to explore the curricular fit, logistics, personnel and resources. This includes funding for airfare, meals and accommodation. Expenditures must be within University business and financial guidelines.
2. Curriculum Integration Support Grants are not intended for the following purposes:
 - General costs such as salaries or compensation
 - Web design or other marketing expenses
 - Gifts
 - Attendance at international or domestic conferences, workshops or exhibits
 - Teaching as a visiting faculty member at an international university
 - Support for international travel during a sabbatical
 - Funding for students, including participation in research and student-directed research
3. Grant awards may be up to \$2,000.00.
4. Grants are designed to strengthen existing relationships with CSU's institutional partners, or to develop new programming directly related to student exchange/mobility. Proposals must have the support of the department head and should relate directly to education abroad initiatives.
5. Applicants must have a CSU faculty or staff appointment at 50% or greater.
6. Faculty members may only apply for funds in advance of the planned travel or activity. Applications will not be accepted for travel which has already taken place.
7. Individual faculty members may receive no more than one grant in any two-year (24 month) period from the date of a previous grant award.
8. Curriculum Integration Support Grant recipients are required to provide a brief evaluation and report upon completion of the trip.

APPLICATION PROCESS

Please attach a cover page, which includes your name, department, and location of travel and a proposal of no more than two pages describing the purpose of the travel that includes the following topics:

- Goals of the reason for the visit
- Planned activities
- Timeline for visit
- Outline of budget including other funding sources
- Potential outcomes for Education Abroad program development/student mobility

APPLICATION CYCLE

Grants are awarded in three cycles during the fiscal year: July 1 - June 30. Requests must be received by the following deadlines for consideration:

- April 15
- September 15
- January 15

SELECTION CRITERIA

The selection committee will review proposals based on the criteria outlined above. Preference will be given to:

- Travel which supports the development of Education Abroad programs that are sustainable and efficient with a focus on academic learning outcomes
- Strategic projects with regards to academic discipline & location, which expand or support existing programming models and partnerships
- Program development in the areas of internship and research
- Partnerships with opportunities for foreign language acquisition
- Programs which target a more diverse student population

CSU'S INSTITUTIONAL PARTNERS IN EDUCATION ABROAD TO CONSIDER FOR COLLABORATIONS:

CSU has existing OIP - Education Abroad partnerships with approximately 30 academic institutions around the world plus over 40 destinations for faculty or staff-led programs. These relationships allow for student exchange, direct enrollment opportunities, and academic field experiences for CSU students. In addition, CSU OIP – Education Abroad partners with approximately 11 affiliated organizations, which provide the logistical support to facilitate international educational experiences. Visit the Education Abroad website to learn more: www.educationabroad.colostate.edu.

Faculty may apply for funding to support the development of partnerships with new institutions. However, please note that to become an institutional partner, there must be the potential for sending/receiving at least 5-10 students annually.

SELECTION PROCESS

The proposal, funding available and the amount requested by the faculty member will influence the award amounts. A subcommittee of the Education Abroad Advisory Committee Proposals will review and award the grants. The committee members will notify the applicants within one week of the application deadline, and awards will be available promptly after the award notification.

DISTRIBUTION OF FUNDS

- Awards will pay for travel expenses by pulling expenses from OIP – Education Abroad accounts through the Quali travel system.
- There is no carry-forward of the funds in the next fiscal year unless the recipient arranged alternative and specific arrangements with OIP-EA.
- Financial processes must be managed according to CSU Business and Financial Services guidelines

REQUIRED FINANCIAL DOCUMENTATION

Upon completion of travel, OIP-EA requires recipients to submit a short summary (1-2 pages) about the outcomes from the travel as well as assessments related to the learning opportunities and safety supports on-site.

SEND APPLICATIONS AND QUESTIONS TO:

Laura Thornes, Director of Education Abroad

CSU Office of International Programs

Laurel Hall, 1024 Campus delivery

Phone: (970) 491-2964

Email: laura.thornes@colostate.edu

educationabroad.colostate.edu