

CONSTITUTION OF THE COLORADO STATE UNIVERSITY

STUDENT HEALTH ADVISORY COUNCIL (SHAC)

ARTICLE I. PURPOSE

Section 1: The main purpose of the Student Health Advisory Council at Colorado State University is to assure that the students of Colorado State University are at all times receiving high quality, cost-effective health care. This purpose can be achieved through this board of students that contributes to programmatic and budget decisions, elicits consumer feedback and assists at various programs sponsored by CSU Health Network.

ARTICLE II. FISCAL MANAGEMENT

Section 1: The CSU Health Network receives a specified amount of money each year from assessed student fees for the support of programs and services. The CSU Health Network staff shall be responsible for presenting a budget annually for review and approval by the Student Health Advisory Council. All financial data concerning CSU Health Network shall be open to any interested party for inspection at reasonable times.

ARTICLE III. GOVERNANCE/MEMBERSHIP

Section 1: The CSU Health Network is part of the Division of Student Affairs. Supervision of the Executive Director of CSU Health Network rests with the Vice President for Student Affairs.

Section 2: Review and recommendations regarding CSU Health Network policies, procedures, current programs, appeals of student actions, and annual budget is a function of the Student Health Advisory Council.

Section 3: The Student Health Advisory Council will consist of:

- 1) Ex-Officio: CSU Health Network Executive Director, CSU Health Network Leadership Team, Director of Operations, and Manager of Insurance Services.
- 2) Selected: Up to 10 and no less than five student members at-large.
- 3) Appointed: Up to two Student Fee Review Board liaisons.
- 4) Selected members to serve as alternates and fill empty spots the following semester or next academic year.

All members will be expected to fill one academic term and may choose to continue.

Voting members consist of the appointed and student at-large members. The CSU Health Network Executive Director, CSU Health Network Leadership Team, Director of Operations, and Manager of Insurance Services do not vote. A quorum of voting members must be present when calling for a vote. Quorum is defined as one more than 50% of voting members.

Meeting days and times will be determined at the beginning of the each semester. All board meetings are open to the public.

Members absent for two consecutive meetings without an excused absence or members with three or more unexcused absences in one academic year must reapply for membership on the Council.

Section 4: The Chair and Secretary positions for the Student Health Advisory Council shall be student at-large members and rotate each meeting.

It is the Chair's responsibility to run the meeting and assign duties to board members.

It is the Secretary's responsibility to record meeting notes, compile, and distribute meeting minutes via email to board members within one week of the meeting.

Section 5: Should a conflict develop between the Council and CSU Health Network staff, ASCSU Senate will mediate the conflict.

Section 6: Special meetings may be called as deemed necessary.