



# INTERNATIONAL PROGRAMS

## COLORADO STATE UNIVERSITY

1024 Campus Delivery Fort Collins, CO 80523-1024 USA • (970) 491-5917 • international.colostate.edu

## CHANGE OF EDUCATION LEVEL

This form is for international students on an F-1 visa changing educational levels within CSU. By completing this form, you are requesting to receive a new I-20 to reflect your new program of study at Colorado State University.

You must submit this packet so you can receive a new I-20 within **60 days** of completing your old program.

**Name:** \_\_\_\_\_  
(Family /Last Name) (First/Given Name)

**CSU ID Number:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email (that you can access from your home country):** \_\_\_\_\_

**Current Program:**  INTO English Programs  INTO Pathway  Bachelors  Masters  PhD

**New Program:**  Bachelors  Masters  PhD **Major:** \_\_\_\_\_

**Semester you will start your new classes:**  Fall  Spring  Summer Year: \_\_\_\_\_

**Is your admission “Conditional” or “Clear”?**  Conditional  Clear

**Are you a partner student?**  Yes  No

**Are you a sponsored student on a scholarship?**  Yes  No Name of Sponsor: \_\_\_\_\_

If yes, you must submit a new financial guarantee from your sponsor, showing your new major and degree level

**Do you have any dependents (children/spouse) who will be accompanying you during your studies?**  Yes  No

If yes, you must submit documents to show sufficient funding for yourself as well as your dependents.

**Do you plan to travel outside of the U.S. between semesters?**  Yes  No

IF YES: When are you leaving? \_\_\_\_\_ When will you return to CSU? \_\_\_\_\_

**Please provide a complete shipping address and phone number if travelling out of the U.S. between semesters:**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Country: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Foreign Telephone Number: \_\_\_\_\_

**CHECKLIST OF REQUIRED DOCUMENTS that must accompany this form:**

- Signed financial certification form (page 2 of this form)
- New proof of financial support (cannot use funding you submitted previously)– find yearly estimated expenses [here](#)

**CHANGE OF LEVEL NEW I-20 DELIVERY METHOD:**

- I will pick up my Change of Level I-20 from the ISSS office (OIP will send an email when your I-20 is ready)
- I would like my I-20 express mailed to me to the address listed above.

By signing this document, I confirm that all information is accurate and true.

\_\_\_\_\_  
(Signature) (MM/DD/YYYY)



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### FINANCIAL CERTIFICATION

Sources and Amounts of Financial Support (indicate amount in U.S. dollars):

- Personal savings.....\$ \_\_\_\_\_  
*Include a bank statement dated within the last 12 months*
- Family/Friend.....\$ \_\_\_\_\_  
*Complete the Affidavit of Support below and submit a bank statement dated within the last 12 months*
- Colorado State University assistantship, scholarship, or other form of funding.....\$ \_\_\_\_\_  
*Include a copy of the award letter*
- Financial aid from a government agency, private foundation, bank, or other organization.....\$ \_\_\_\_\_  
*Include the original form or official copy of your award as evidence of financial support*
- Total Amount of Financial Support (must meet minimum estimated expenses for one academic year).....\$ \_\_\_\_\_

By signing my name to this form, I certify that the information I have given is a correct statement of my arrangements for financing my studies at Colorado State University.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Person #1 AFFIDAVIT OF SUPPORT: This must be completed by the person sponsoring your studies**

I certify I am able, willing, and do promise to provide financial support for \_\_\_\_\_ (student's name) and his/her dependents (if applicable) to cover the costs of tuition, fees, and living expenses in order to study at Colorado State University. I also certify that continued funding will be available for subsequent years of study.

I have attached evidence of my financial resources (a bank statement dated within the last 12 months) with this form.

\_\_\_\_\_  
Name of Sponsor

\_\_\_\_\_  
Relationship to Student

**Person #2 AFFIDAVIT OF SUPPORT: This must be completed by the person sponsoring your studies**

I certify I am able, willing, and do promise to provide financial support for \_\_\_\_\_ (student's name) and his/her dependents (if applicable) to cover the costs of tuition, fees, and living expenses in order to study at Colorado State University. I also certify that continued funding will be available for subsequent years of study.

I have attached evidence of my financial resources (a bank statement dated within the last 12 months) with this form.

\_\_\_\_\_  
Name of Sponsor

\_\_\_\_\_  
Relationship to Student



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## CHANGE OF EDUCATION LEVEL

### ❑ Meeting your immigration requirements

- To maintain your F-1 visa status, you must do the following when you arrive for your new degree program:
  - ✓ Complete Immigration Document Check-In at the Office of International Programs
  - ✓ Attend CSU International Student Orientation
  - ✓ Be registered as a full-time student

*Undergraduate = 12 credits per semester; Graduate and PhD = 9 credits per semester*

### ❑ Other considerations

- **Travel:** If you are traveling between programs, please be aware that once your new I-20 has been processed, you will need to use it to re-enter the United States. Plan ahead!
- Please note that some students travelling with a Change of Level I-20 have had a difficult time getting back into the United States because Customs and Border Protection was not able to see the new program in their database. When you are making your travel arrangement, make sure to give yourself sufficient time at the airport in case you are delayed going through customs, and carry the contact information of the Office of International Programs with you.
- **Visa status:** You will not need to apply for a new F-1 visa when requesting a change of level *unless your visa has already expired and you plan to travel outside of the United States*. Your current F-1 visa will remain valid until its expiration date.
- You will not need to pay the SEVIS fee again.